

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

BOARD MEETING AGENDA

June 14, 2023 @ 6:30 PM
Conference Room – C117

FUTURE MEETINGS

July 11, 2023– 6:30 pm
August 2023 – TBA

Reorganizational Meeting
Board Meeting

Meeting called to order at _____ with _____ presiding.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS:

Dr. Marcus Dean, President	_____	_____
Paul Cronk, Vice President	_____	_____
Faith Roeske, Board Member	_____	_____
Matt Hopkins, Board Member	_____	_____
Darice Mullen, Board Member	_____	_____
Susan Abbott, District Clerk	_____	_____

ADMINISTRATION:

Michael Dodge, Superintendent	_____	_____
Joseph Butler, Business Manager	_____	_____
Chelsey Aylor, PreK–6 Principal	_____	_____
Eric Talbot, 7–12 Principal	_____	_____
Betsy Hardy, Director of Technology	_____	_____
Carol McCarville, Director of Special Education	_____	_____

1. PRELIMINARY MATTERS/PUBLIC COMMENT

(Public comments are limited to 5 minutes. Please understand that the Board and Superintendent will not reply at this time. However, we will discuss it and share a response by phone or in writing. If you share a public comment, please sign in and share your name, phone number and address.)

2. PROGRAMS/PRESENTATIONS:

2.1 NHS Update - Committee Chair

3. DISCUSSION/WORK SESSION:

3.1 Review Administrators' Reports:

Mrs. Aylor, PK-6 Principal

Mr. Talbot, 7-12 Principal

Mrs. Hardy, Director of Technology

Mrs. McCarville, Director of Special Education

3.2 Superintendent's Report: Mr. Dodge

3.3 Work Session

- District Safety Plan

3.4 Board Dialog

4. BUSINESS/FINANCE:

4.1 Business Administrator's Report

- Monthly Financial Reports

4.2 The Board of Education approves the Treasurer's Report

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

5. EXECUTIVE SESSION:

5.1 For the board to enter into Executive Session at _____ AM/PM to discuss matters leading to the appointment, employment, and labor negotiations as specified in the open meeting law.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

5.2 For the board to move out of Executive Session at _____ AM/PM and regular meeting resumed.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

6. **OTHER ITEMS:** Determine the date of the next regular board meeting.

7. **CONSENT VOTE:**

7.1 The Board of Education accepts and approves of:

7.1.1 The Board of Education accepts and approves of the corrected Board Meeting Minutes of May 17, 2023 meetings.

7.1.2 The Board of Education approves the recommendations developed by the CSE/CPSE for special education programs and services from May 18, 2023 to June 14, 2023, the BOE hereby approves said recommendations.

7.1.3 The Board of Education moves to add addendum(s) to this meeting agenda.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

8. **OLD BUSINESS**

9. **NEW BUSINESS**

9.1 At a regular meeting of the Board of Education of the Fillmore Central School District, New York, held at the District Offices in Fillmore, New York, on the 14th day of June, 2023:

PRESENT:

ABSENT:

_____ presented the following resolution and duly moved that it be adopted and was seconded by _____:

BOND RESOLUTION DATED JUNE 14, 2023 OF THE BOARD OF EDUCATION OF THE FILLMORE CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF ADDITION TO, AND RECONSTRUCTION OF, SCHOOL BUILDINGS AND FACILITIES, AUTHORIZING THE ISSUANCE OF BOND

ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Fillmore Central School District, New York, at annual meeting of such voters duly held on May 16, 2023, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the class of objects or purposes hereinafter described; and

WHEREAS, the Board of Education has, on March 15, 2023, duly determined and found the purpose hereinafter described constitutes a Type II action under the State Environmental Quality Review Act of the State of New York and the applicable regulations thereunder ("SEQRA") which will not have a significant impact on the environment and such purpose is not subject to any further environmental review under SEQRA;

NOW THEREFORE, BE IT RESOLVED by the favorable vote of not less than two-thirds of all of the members of such Board of Education, as follows:

Section 1. The Fillmore Central School District shall undertake certain capital improvements to the School District's existing school buildings and facilities, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the School District at annual voter meeting on May 16, 2023.

Section 2. The Fillmore Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$20,070,000, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein, and such amount is hereby appropriated therefor.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as "purpose") is certain capital improvements consisting of addition to, and reconstruction of, existing school buildings and facilities within the School District (each such building being a class "A" (fireproof and certain fire resistant) building as defined in Subdivision 11 of Paragraph a of Section 11.00 of said Local Finance Law), site improvements, and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use.

Section 4. It is hereby determined and declared that (a) the aggregate maximum cost of said purpose, as estimated by the Board of Education, is \$23,070,000; and (b) the Fillmore Central School District's plan to finance the cost of said purpose is (i) to provide \$3,000,000 from the existing capital reserve fund for such costs; and (ii) to provide up to \$20,070,000 from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years.

Section 6. The Fillmore Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$20,070,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby shall mature within one year of the date of issuance thereof or such longer term as may be desired in accordance with the provisions of the Local Finance Law, (c) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement, and (d) current funds will be provided prior to the issuance of the Bonds or Bond Anticipation Notes herein authorized, to the extent, if any, required by Section 107.00 of the Local Finance Law.

Section 8. It is hereby determined and declared that the Fillmore Central School District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Fillmore Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the sale and issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the authority to determine whether to accept bids electronically to the extent allowed by the Local Finance Law, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to credit or liquidity enhancements, if any, and to sell, issue and deliver said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and Local Finance Law, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education, Vice President and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same. The President of the Board of Education is additionally authorized (but not required) to execute and deliver a financing agreement with the Dormitory Authority of the State of New York and any other agreements and documents necessary to accomplish a financing, all as may be determined in the discretion of the President of the Board of Education.

Section 11. This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes issued in anticipation of the sale of said Bonds

may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

AYES

NAYS

- 9.2 The Superintendent recommends the approval of a request from the Town of Hume for the use of a school bus and driver on Tuesdays and Thursdays from 8:45 and 11:30 am, June 27th to July 27th, for the purpose of transporting summer recreation participants to Houghton College for swimming lessons.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 9.3 On motion of _____ and seconded by _____ the Board of Education hereby approves FROGS as an extracurricular activities club.

_____Aye _____Nay _____Abstain Accepted/Rejected

- 9.4 The Superintendent recommends and the board approves the following Cooperative Electricity Supply Bid Resolution:

WHEREAS, The Board of Education, Fillmore Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of electricity. And...

WHEREAS, The Board of Education, Fillmore Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, Fillmore Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Fillmore Central School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That the Board of Education, Fillmore Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That the Board of Education Fillmore Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That the Board of Education Fillmore Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The Business Manager on behalf of the Board of Education, Fillmore Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of electricity and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

9.5 **BE IT RESOLVED**, that the Board of Education of the Fillmore Central School District hereby authorizes the business manager to transfer up to ninety-seven thousand five hundred seventy-three dollars (\$97,573) from the General Fund Unassigned Fund Balance to the Retirement Contribution Reserve Sub-Fund.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

9.6 The following resolution was offered by _____, who moved its adoption, and seconded by _____, to wit:

WHEREAS, the Fillmore Central School District, in an effort to improve its educational facilities, has initiated a Capital Outlay Project; and

WHEREAS, on June 14, 2023, the Fillmore Central School District Board of Education took action to proceed with said project; and

WHEREAS, the project estimates for the interior and exterior door replacement at the bus garage furnished by CPL provides a detailed description of the proposed Capital Outlay Project with a total project cost not to exceed \$100,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Fillmore Central School District will serve as the Lead Agency in the SEQR review for the proposed 2023 Capital Outlay Project for the Fillmore Central School District.

_____ Aye _____ Nay _____ Abstain Accepted/Rejected

9.7 The following resolution was offered by _____, who moved its adoption, and seconded by _____, to wit:

WHEREAS, the Fillmore Central School District has designated itself to serve as the Lead Agency for the purpose of implementing the SEQR review of the proposed 2023 Capital Outlay Project; and

WHEREAS, the Board of Education of the Fillmore Central School District has considered and reviewed the detailed information provided by CPL regarding the 2023 Capital Outlay Project and has determined that the proposed project qualifies as a Type 2 action for the purposes of SEQRA,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Board of Education of the Fillmore Central School District, serving as Lead Agency for the 2023 Capital Outlay Project hereby determines that the proposed project is a "Type 2" action, for the purposes of SEQRA;
2. That as a result of this determination the 2023 Capital Outlay Project qualifies to proceed without any other SEQRA determinations or actions, and fully satisfies SEQRA requirements as of this time.

_____Aye _____Nay _____Abstain Accepted/Reject

10. EXECUTIVE SESSION

10.1 For the board to enter into Executive Session at _____ AM/PM to discuss matters leading to the appointment, employment, suspension, promotion, discipline, dismissal, removal of any personnel or other legal matters for purposes specified in the open meeting law.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

10.2 For the board to move out of Executive Session at _____ AM/PM and regular meeting resumed.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

11. PERSONNEL

11.1 Coaching/Advisor Appointments for 2023-2024:

BASEBALL	BOYS	VARSETY	William Nolan
BASKETBALL	GIRLS	J. VARSITY	Kassi Bailey
BASKETBALL	GIRLS	MODIFIED	Bonnie Wagner
SOFTBALL	GIRLS	MODIFIED	Jennifer Wilcox (if no JV)
DESSERT THEATRE	BOYS/GIRLS	DIRECTOR	Micha Banks
MUSIC DIRECTOR	BOYS/GIRLS	DIRECTOR	Micah Banks – share w/ Jessica Chapman
NAT HON SOC	BOYS/GIRLS	ADVISOR	Randy Crouch

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

11.2 The Superintendent recommends the Board of Education approve the following Summer School Special Teachers:

- Charity Farrington – Reading
- Jordan Reed - Math

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

11.3 Substitute Teacher Appointment for 2022-23 school year:

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Jadyn Mucher*		Non-Certified	PK-6	Any
Hannah Tyer**		Non-Certified	6-8	Any

* Individual listed is fingerprinted and has full clearance for employment.

**Previously approved up to 5th Grade.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

11.4 Non-Instructional Substitute Appointments for 2022-2023 school year:

NAME	POSITION	EFFECTIVE DATE
Basil Davis	Night Cleaner	6/14/23

Haley Hall	Night Cleaner	6/14/23
Jadyn Mucher	Aide/Monitor	6/14/23

* Individual listed is fingerprinted and has full clearance for employment.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 11.5 The Superintendent recommends the Board of Education approve the contracts for the four confidential secretaries.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 11.6 Upon the recommendation of the Superintendent of Schools, Eric Talbot, whose certification status is School District Leader, is hereby appointed to tenure in the tenure area of Administration commencing July 1, 2023.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 11.7 Upon the recommendation of the Superintendent of Schools, Victoria Harrington, whose certification status is Elementary Special Education, is hereby appointed to tenure in the tenure area of Elementary Special Education Teacher commencing August 26, 2023.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 11.8 Upon the recommendation of the Superintendent of Schools, Melissa Lundeen, whose certification status is 7-12 ELA, is hereby appointed to tenure in the tenure area of 7-12 ELA Teacher commencing October 9, 2023.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

- 11.9 Deirdre Pfunter will have completed her civil service probationary term on June 22, 2023 and is here by approved for permanent appointment as an Account Clerk-District Treasurer (a confidential position).

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

11.10 The Superintendent recommends the Board of Education approve the appointment of Anna Davis, who holds Professional Certificates in Early Childhood Education (Birth-6) and Students w/ Disabilities (Birth-6), to the tenure position of Elementary Special Education Teacher. Salary will be in accordance with the starting teacher salary listed in the teacher contract. Following approval of this resolution her tenure period will begin on August 1, 2023 and continue until August 1, 2027.

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

11.11 The Superintendent recommends the Board of Education approve the appointment of Gretta Howland, who will hold an Initial Certificates in Elementary/Childhood Education (Gr. 1-6) and Special Education (K-12), to the tenure position of Special Education Teacher. Salary will be in accordance with the starting teacher salary listed in the teacher contract. Following approval of this resolution her tenure period will begin on August 1, 2023 and continue until August 1, 2027.

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

11.12 The Superintendent recommends the Board of Education approve the appointment of Evan Kurtz, Houghton University Psychology Major, as an intern in the Guidance Office to work approximately 6 hours a week.

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

11.13 The Superintendent recommends the Board of Education approve the appointment of Hayley Smith as a Licensed School Social Worker with a start date of August 1, 2023. Hayley is a 10-month employee who will be eligible to earn tenure on August 1, 2027 as a Licensed School Social Worker.

Motion by _____ Seconded by _____
 _____Aye _____Nay _____Abstain Accepted/Rejected

11.14 Non-Instructional Summer Appointments:

NAME	POSITION	DATES
Stephanie Beardsley	Summer Cleaning Help	6-26-23 to 8-25-23
Joel Cockle	Summer Cleaning Help	6-26-23 to 8-25-23
Keri Geertman	Summer Cleaning Help	6-26-23 to 8-25-23
Hayley Hall	Summer Cleaning Help	6-26-23 to 8-25-23
Amanda Munto	Summer Cleaning Help	6-26-23 to 8-25-23

* Individuals listed are fingerprinted and have full clearance for employment.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

12. ADJOURNMENT

Superintendent recommends that the board adjourn meeting at _____ AM/PM.

Motion by _____ Seconded by _____

_____Aye _____Nay _____Abstain Accepted/Rejected

13. IMPORTANT DATES/INFORMATION

- Patriotic Assembly – June 14th at 8:45 am
- Regents Exams – June 14th – 22nd
- Kindergarten Graduation – June 16th at 1 pm
- No School – Juneteenth – June 19th
- Early Dismissal – June 20th – 22nd at 12:30 pm
- K-4 Field Day – June 20th at 8:30 am
- 5th & 6th Field Day – June 21st at 9:30 am
- K-5 Moving Up Day – June 22nd at 9 am
- Graduation – June 23rd at 7 pm